

## Admission Policy

There will be no discrimination on the basis of race, religion, colour, creed, or national origin.

Children will be accepted on a full-time basis and an attempt will be made to place Federal families part-time children when possible.

Children with special needs will be accommodated subject to operational constraints.

### Admissions Procedures

Before a child can be admitted to the Centre, the parent(s) shall:

- participate in an interview with the Executive Director to determine their child's eligibility for the Centre;
- An initial deposit that is equal to parent's first month fee will be required
- consider completing an application for subsidy with the Provincial Day Care Subsidy Unit (427-0958).

In the case that parent(s) do not qualify for provincial day-care subsidy they will be required to pay the full fee as established by the Board of Directors;

Upon acceptance in the program parents will be given a Child Registration package to complete before their child starts their visits. The Child Registration Package will be reviewed with the Executive Director prior to starting their visits.